

LUNCH 'N FUN PERMANENT RESERVATIONS
2011-2012 School Year

POLICIES AND PROCEDURES AGREEMENT

Reservations will be permanent and consistent for particular days of the week for the entire year. For example: all Mondays, all Tuesdays, etc.

Parent will pay for the entire time slot: \$14.85 per day (\$11.15/day if coming from a Spanish Class). There will be no reduced rates for siblings.

As with pre-schools and day-cares, parents are responsible to pay for those slots even if the child is ill. However, we will not charge for cancellations if we are able to fill the child's slot. It is to the parent's advantage to notify us ASAP when their child won't be in attendance.

When the unused slot is filled from the waiting list the responsibility to pay for the slot goes to the waiting list parent.

Reservations are not transferable.

There is no L&F on Teacher Inservice days, usually the 3rd Thursday of each month. There is no L&F after "big events" such as Christmas and Spring Parties.

L&F bills are due and payable immediately. A late fee will be charged after the 10th of the month.

In order to cancel the permanent reservation a thirty day written notice will be required.

LUNCH 'N FUN PERMANENT RESERVATION

I am reserving a spot for my child _____

every _____ (My child is registered for Spanish on M or T)
Days: Monday, Tuesday, etc (circle one)

afternoon for the remainder of the 2011-2012 school year. I understand that I am responsible to pay \$14.85 (\$11.15 if combined with a Spanish day) for the entire time slot. I understand a late fee of \$5.00 will be charged for picking up a child after 3:00 pm. This charge increases at each additional quarter hour. I understand I will be billed monthly, payment is due by the 10th, and that my account is subject to a \$10.00 late charge when payment is received after the 10th.

I have read the above L&F Permanent Reservation Policies and Procedures Agreement, and I agree to abide by them.

Signature of Parent / Guardian

Date

Teacher / Class